

Minnesota Board of Firefighter Training and Education
Meeting Minutes of July 17, 2007 Maple Grove, MN

The Minnesota Firefighter Training and Education Board (MnFTEB) was called to order at 9:02 a.m. in Maple Grove, MN by Chairman Marv Calvin.

P	Marvin Calvin MSFCA	Willmar	2009			VACANT League of Cities		2007
P	Wayne Durant MSFDA	Brainerd	2009		P	Tom Pressler MSFDA	Bloomington	2009
P	Jim Fisher Ass'n of Townships	Zim	2009		A	Jerry Rosendahl Dept of Public Safety	St Paul	N/A
P	Daniel Greensweig Ass'n of Townships	St. Michael	2010		A	Kelli Slavik League of Cities	Plymouth	2010
P	Aliina Granholm MSFDA	Esko	2011		A	Judy Smith Thill MSFDA	Maple Grove	2008
	VACANT MSFCA		2010		A	John Wiskocil MSFDA	Montgomery	2008
	VACANT Public Member		2011		P	Matthew Ashmore MPFF	Hibbing	2011
P	Richard Loveland MPFF	Moorhead	2008					

MPFF = Minnesota Professional Fire Fighters MSFCA = Minnesota State Fire Chiefs' Association
MSFDA = Minnesota State Fire Department Association

There were introductions around the table and the Agenda was confirmed.

***Motion by Jim Fisher – that minutes of meeting May 15, 2007 be approved as distributed.
Second by Dan Greensweig. Carried.***

Officers Reports:

Secretary Tom Pressler distributed a packet of information that included

- Agenda for this meeting
- Draft copy of May 15, 2007 minutes
- Minutes of Administrative Development Committee
- Draft of Executive Director Position
- Minutes of Training/Instructor Qualification Committee
- Current Roster
- Approved minutes of April 9, 2007 meeting

A roster was also passed around for corrections.

Correspondence:

- Marv Calvin reported on correspondence from Tim Leslie inviting to visit Camp Williams Training facility on August 22nd.
- Marv Calvin reported on Mn Adequate Training Committee minutes
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Unfinished Business:

Administration Development Committee (ADC)

- Discussed avenues of advertising for the position.
 - Local/National Fire Organizations
 - School Administrators
 - State
- Board consensus: On the right track, move ahead.

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Training Committee

- Moneys needed to go forward with qualifications
- Need consistency throughout the state
- Fire Safety Advisory Committee indicated to NOT reimburse instructors for qualification training.
- MnSCU Burn Procedure to reviewed
 - Further discussion needed
- Classes are being reviewed for recommendation
- Approve items from the Committee's Minutes of June 12, 2007 Meeting.

Motion by Tom Pressler – that item #3 (Agreed that NFPA 1041 (Instructor I_ be the approved course that instructors in the State should meet and that they should also be certified by an outside agency [IFSAC or equivalent) **and item #6** (Courses to the Board for approval: NFPA 1001 Firefighter I; All OSHA mandated courses [Haz-Mat Awareness, BPP, RTK, Con-Space Awareness]; NFPA 1670 Rescue Series [awareness and operational] training; highway safety courses; any certifications that were submitted [FF I, FF II, Instructor I, Officer I, etc] **be approved. Second by Jim Fisher. Carried.**

Board Vacancy Report

- Reportedly, Jeff Swanson has been recommended by the MSFCA to fill unexpired term of Doug Holton.

Posting of Minutes on DPS/Fire Marshal Web Site with Links to others

- Clarified that only “Approved” minutes would be posted
- Committee minutes would not be posted
- Meeting notices without tentative agenda would be posted

Fire Department Survey - Defer to discuss with Executive Director

Mission Statement - ~~Gather some thoughts, but hold off until Executive Director onboard.~~

- Aliina will work on a draft – others are invited to help.

Presentation to Conferences

- Rick or Matt will present at the MPFF conference in September.
- MSFCA Conference is scheduled for October.

New Business:

Work Plan Development - Deferred for discussion with Executive Director.

Reimbursement Procedure - Discussion on moneys available and procedure for reimbursement.

Next meeting - August 21, 2007 at 10 a.m. at Maple Grove.

Comments from Board Visitors - None

The meeting adjourned at 10:30 a.m.

Respectfully Submitted,
Tom Pressler, Secretary

Approved – Board Meeting of September 18, 2007